***This draft of the web services approval process description resulted from a discussion during the CCB meeting on 6/11/2012.***

In general we should use the DTS documentation as a model for the CDS submission.

1. Submit these items to the Change Control Board. *(preliminary list; may be adjusted as we proceed)*
   1. Executive Summary
   2. WSDL
   3. Reference Instance of WSDL
   4. Implementation Guide
   5. Recommendation for sustainability *(define a group to maintain the standard)*
   6. Recommendation for use of EdUnify *(define a process of evaluating and certifying CDS submissions for inclusions in EdUnify to assure the satisfy the interoperability standards for CDS.)*
2. Schedule a joint meeting of the Change Control Board and the Technology Advisory Board to introduce and review the submission.
3. Modify to the submission as necessary to pass CCB and TAB review
4. Publish to the membership for a 30-day comment period.
5. Review the comments with the CCB/TAB and modify the documentation as necessary.
6. Submit to the membership for approval vote.